



**SIDDHARTHA INSTITUTE OF TECHNOLOGY & SCIENCES
(UGC-ATUTONOMOUS)**

(Approved by AICTE, New Delhi & Affiliated to JNTUHI, Hyderabad)
Accredited by NBA and NAAC with 'A+' Grade
Narapally, Korremula Road, Ghatkesar, Medchal-Malkajgiri (Dist)-500 088
INTERNAL QUALITY ASSURANCE CELL (IQAC)



SITS/IQAC/2025-26/Cir/02

Date: 10-02-2026

CIRCULAR

IQAC meeting is convened on, 16-02-2026, at 11.30 A.M in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC & NBA.

Agenda:

1. Teaching & Learning
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.

IQAC Coordinator

Dean IQAC

Siddhartha Institute of Technology & Sciences
Narapally (V), Ghatkesar (M),
Medchal-Malkajgiri Dist-500088

Copt to:

1. The Secretary, Siddhartha Institute of Technology & Sciences
2. PA to Principal for Filing
3. The Heads of Departments
4. All the members of IQAC

PRINCIPAL

PRINCIPAL

Siddhartha Institute of Technology & Sciences
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SITS/IQAC/2025-26/MoM/02

Date: 16-02-2026

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Members Present:

1. Dr. M. Janardhan, principal
2. Dr. G. Praveen, Dean Academics & Vice-Principal
3. Mr. S. Venkatesh, Director Placements
4. Mr. K. Suresh Babu, Associate Professor, ECE
5. Mr. D. Raghupathi, Assistant Professor, CE
6. Dr. S. Srimatha, HoD, EEE
7. Mrs. Furzana, Assistant Professor, ME
8. Dr. M. Mahesh, Associate Professor, ECE
9. Mrs. K. Suma, Assistant Professor, CSE
10. Dr. A. Satyanarayana, Assistant Professor, CSE(AIML)
11. Mr. K. Vijay, Assistant Professor, CSE(DS)
12. Mr. Md. Farooq Hussain, Assistant Professor, CSE(IoT)
13. Mrs. Yamini Chouhan, Assistant Professor, CE(SE)
14. Mrs. V.N.S. Manaswini, Assistant Professor, CSE(CS)

Chairperson

Member

Member

Coordinator

Member

Member

Member

Member

Member

Member

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[Handwritten signatures in blue ink corresponding to the list of members present]



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Mr. K. Suresh Babu, IQAC coordinator extended a welcome to all the members present and requested Dr. M. Janardhan, Principal to chair the meeting. Principal stated that the institute will strictly adhere to the IQAC norms.

Observations/Suggestions/Action taken:

1. Teaching & Learning

- Discussion on the Academic and Administrative audit held during 02-01-25 to 08-01-26 was done. Based on the audit report the necessary corrective actions were incorporated.
- All the academic departments were audited to see if documents are being maintained properly and are in order. The results of the audits indicate that files are in order.
- It was found that teaching learning related documents are being maintained properly in all departments.
- Alumni members suggested for new B. Tech Programmes in emerging areas like Quantum computing, artificial Intelligence.

a) Result analysis of each course and semesters

- The principal informed that the examination process is maintained in timeline as per academic calendar. The results are observed as satisfactory but need to be improved.

b) Attainment of course outcomes, POs and PSOs

- The principal advised that the attainment of course outcomes, POs and PSOs be taken up once the examination process is completed.

2. Industry participation

- The principal advised the heads of departments to conduct guest lectures by the industry expert through online and offline mode.
- The principal suggested the departments to arrange an industrial visit to students to know the practical exposure of the industrial needs.
- Since many companies are offering internships, the departments have been advised to work in that direction.
- The principal informed that every student should do the industry-oriented internship and advised the training and placement officer to communicate with the recruiters and help the students in this regard.

3. Workshops/FDPs/Seminars/Conferences conducted/attended

- The principal advised the departments to conduct hands-on workshops for students and teaching staff to enhance their skills.



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4. Research, Consultancy and quality publications

- The principal congratulated the faculty members for good number of publications and encouraged them to continue the same, advised to publish in SCI/Scopus/UGC care list .

5. Department Budget

- Budget utilization satisfactory in all departments. Departments to review the utilization from time to time.

6. Miscellaneous

- Principal suggested all the HODs to actively support assessment processes of NAAC and submit the AQAR in time.
- Faculty meetings are to be held regularly to keep the faculty updated about developments of IQAC.
- External Academic and Administrative audit for the academic year 2024-25 was done on **29-01-2026** under the 2 eminent external audit members. The short falls are discussed and principal suggested to overcome for the next year audit.
- IQAC Coordinator informed the principal and gathering that the institutional data regarding NIRF-26 Rankings in Engineering has been successfully submitted.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.


IQAC Coordinator

Dean IQAC

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1. Teaching & Learning
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Observations/Suggestions/Action taken:

1. Teaching & Learning

- The IQAC coordinator advised the members to instruct the students as well as all the faculty members to take up Swayam NPTEL MOOCs certification courses to improve their skills.
- Principal and IQAC coordinator decided to schedule the Academic and Administrative Audit for 2024-25. It was tentatively planned in the month of December-2025, this will help to monitor the quality aspects of all Academic/Extra-curricular/Co-curricular activities of each department/cell.
- It was found that teaching learning related documents are being maintained properly in the departments.
- The principal advised to strictly implement OBE in teaching and learning.

a) Result analysis of each course and semesters

- The principal informed that result analysis is satisfactory for B.Tech & M.Tech.
- The principal advised to conduct remedial classes and class tests for weak learners.

b) Attainment of course outcomes, POs and PSOs

- The principal advised that the attainment of course outcomes, POs and PSOs be taken up once the examination process is completed.
- Program Assessment Committee should check the attainment levels at the end of every semester.

2. Industry Institute Interaction

- The principal congratulated the faculty for getting the MoU with reputed organizations and said to implement effectively to fill the gap between the industry and institute.
- The principal instructed the director placements Mr. S. Venkatesh to explore and arrange more virtual internships for students in premier research institutes and industries.
- Principal advised departments to motivate the students to take up industry-oriented projects during their final year project work for enhancing skills essential for industrial environment.
- Principal advised the departments to conduct at least two guest lectures and one workshop for each year students by the industry expert.

3. Workshops/FDPs/Seminars/Conferences conducted/attended

- The principal advised the department to submit plans to conduct FDPs.



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- Faculty members need to be motivated to attend online Faculty Development Programs / Seminars / Workshops to upgrade their skills. The members advised that faculty members and students need to undergo MOOC's certifications under Swayam NPTEL/Coursera/Udemy...etc.
- The principal requested the departments to submit the proposals for organizing the Sponsored FDPs for A.Y: 2025-2026.

4. Research, Consultancy and quality publications

- The principal congratulated the various department members those who published articles in reputed SCI & Scopus journals and encouraged them to continue the same.
- Also, principal instructed the members to motivate the faculty members to apply for various research funded projects and also file the patents.

5. Department Budget

- The principal Suggested to utilize the budget for the current academic year (2025-2026) and plan the budget for the academic year 2026-2027.

6. Miscellaneous

- Faculty meetings are to be held regularly to keep the faculty updated about developments of IQAC.
- Principal advised IQAC to be prepared for NIRF-2026 rankings and strengthening institutional data and performance indicators to improve ranking.
- Principal advised all the college committee coordinators to conduct regular meetings, activities and maintain the document timely.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.


K. Srinivas
IQAC-Coordinator

Dean IQAC

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